



Personal

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Languages

English ● ● ● ● ●
 Polish ● ● ● ● ●
 Chinese ● ● ● ● ●

Work experience

Bank lobby manager assistant Sep 2020 - Oct 2020
 Taiyuan Binhe Branch, Bank of China Co., LTD., Taiyuan

- Participate in lobby business guidance. I have successfully appeased anxious clients and patiently answered their questions. I received more than 60 clients every day.
- Assist customers to use the self-service system and guide customers to carry out self-service banking business. Completed more than 30 debit card account openings independently during the internship.
- Assist the manager to enter customer information.
- Take notes and perform tasks as required during meetings.

President of SWPS Student Union Jul 2019 - Sep 2020
 Chinese Students and Scholars Association, Warszawa

- Became a volunteer of the second Youth Games of the People's Republic of China, and successfully completed the task and obtained the certificate.
- Assisted the Chinese Embassy in Poland to successfully hold a concert marking the 70th anniversary of establishing diplomatic ties between China and Poland, and invited the Polish Minister of Education and university presidents to attend the concert.
- Assisted the Embassy in providing epidemic prevention and safety materials to our school's students and ensured all students' safety.

Minister of the Organization Department Jan 2018 - Jun 2019
 Chinese Students and Scholars Association, Warszawa

- Assisted the National Polish Students' Federation to organize Chinese students and scholars basketball-friendly competition.
- Organized and planned the New Year party for Students and Scholars.
- Organized the Chinese Spring Festival Gala together with the National Polish Students' Federation, and successfully invited the Ambassador of the Chinese Embassy in Poland and some Chinese enterprises in Poland to celebrate the Spring Festival together.
- Participated in the Recruitment fair of Chinese universities hosted by the Chinese Embassy in Poland and successfully held the welcome party for freshmen.
- Joined the International volunteer of Poland and participated in the International Cultural Exchange Festival on campus in Poland on behalf of Chinese students.

Education and Qualifications

Master's Degree in International Financial Management Oct 2021 - Jul 2023
 University of Warsaw, Warszawa

Corporate Finance, Strategic Management, Statistics and Econometrics for Business, Financial Markets, Managerial Accounting, International Taxation, Financial Institutions, Investment and Portfolio Management, Financial Data Analysis, International Banking and Finance, Corporate Risk Management, Business Intelligence and Forecasting, etc.

Erasmus+ program Sep 2022 - Feb 2023
 KU Leuven, Bruxelles

Sustainable Management, strategic innovation management, Creating Motivational Work, Strategic Brand Management, Supply Chain and Operations Management

Bachelor's Degree in Management and Leadership Oct 2017 - Nov 2020
 SWPS University of Social Sciences and Humanities, Warszawa

Final grade: good
 National classification: Poland
 Type of credits: ECTS
 Number of credits: 180
 Thesis: Ethical challenges in business in the perception of Chinese management students

Skills

MS Office (Word Excel PowerPoint)	●●●●●
Internet E-mail and Social Media	●●●●●
Research and Analytical skills	●●●●●
Teamwork oriented	●●●●●

Custom section

Graduated with a major in international financial management, with theoretical knowledge and a global perspective. Understand the corporate financial workflow, good at data analysis, reporting and office software. Possess bank internship experience, and proficiency in meeting minutes, event planning, and other document content. Rich teamwork experience, familiar with upper and lower management processes and related tools.