





JAKUB SAMEK


SUMMARY

Diligent, ambitious and reliable student looking for his first job experience in Finance.

CONTACT

 Warsaw

 505525095

 jakubsamek29@gmail.com

LANGUAGES

Polish: First Language

English: Upper Intermediate (B2)

HOBBIES

Football
Science Fiction and Fantasy Literature
Airsoft
Acoustic Guitar

EDUCATION

University of Warsaw, The Faculty of Management

10.2019 – 07.2022

Bachelor's Degree

Financial Management and Accounting

Specialization: corporate financial management

University of Warsaw, The Faculty of Management

10.2022 - Present

Master's Degree

Financial Management and Accounting

EXPERIENCE

SaladStory Shift Manager

11.2021– Present

Main duties:

- managing a team
- working in the warehouse management system software
- customer service
- preparing cash reports and internal reports

Biuro Rachunkowe Biurex Trainee

09.2021 – 09.2021

Student internship

SKILLS

- training and mentoring
- project and task delegation
- team management & teamwork
- knowledge of MS Office
- customer management
- advanced Excel
- problem solving
- high interpersonal skills

CERTIFICATIONS

- "Excel Master" - online course certificate *Udemy*
- B2 English certificate *University of Warsaw*